



February 12, 2015

DIVISION MEMORANDUM  
 No. 098, s. 2015

**MONITORING OF THE BASA PILIPINAS LAC SESSIONS**

To: **Assistant Superintendent  
 Education Supervisors/Coordinators  
 District Supervisors/OICs  
 Elementary School Heads**

1. Attached is a communication from Mr. Marcial A. Salvatierra, Chief of Party, USAID/Basa Pilipinas Program, asking for permission to conduct a **monthly visit to the selected elementary schools for the purpose of monitoring the regular Basa Pilipinas Learning Action Cell (LAC) Sessions** from February to September 2015, except April and May (Summer Vacation).

2. The schools to be visited are the following:

Sangat ES	San Fernando
Calero IS	Liloan
Bagalnga IS	Compostela
Consolacion ES	Consolacion
Giloctog ES	Barili 2 (Possible Cluster LAC Session)
Kandugay ES	
Paril ES	
Hilasgasan PS	

3. Relative to this, Division Supervisors/Coordinators, District Supervisors/OICs and School Heads are advised to coordinate with the *Basa Pilipinas* Monitoring Team in the conduct of this activity. They may contact Ms. Melanie Sebial, *Basa Pilipinas* Cebu Program Team Leader at [msebial@edc.org](mailto:msebial@edc.org) or through *Basa Pilipinas* Office landline number 236-6943.

4. It is emphasized that the purpose of this activity is **NOT TO ASSESS THE PERFORMANCE** of any selected school, school head or teacher. Thus, the results will have **NO BEARING ON THE PERFORMANCE** and career advancement opportunities of any individual school head or teacher.

5. This Memorandum also serves as Authority to Travel.

6. Immediate and wide dissemination of this Memorandum is desired.

**ARDEN D. MONISIT, Ed.D.**  
 Schools Division Superintendent



**USAID**  
FROM THE AMERICAN PEOPLE

**USAID/Basa Pilipinas Program**  
In support of DepEd's National Reading Program

January 26, 2015

**DR. ARDEN D. MONISIT**

Schools Division Superintendent  
DepEd Cebu Province Division  
Sudlon, Lahug, Cebu City

Dear **Dr. Monisit**:

Greetings from Basa Pilipinas!

With the completion of the trainings for the school heads in facilitating Learning Action Cells (LAC) sessions last November 18-20, 2014, it is deemed important to see if acquired skills in the training were practiced and how effective are the tools provided by the project. It is also important to identify and understand the challenges faced by the school heads in facilitating their LAC sessions. With these, we are proposing a monitoring scheme for the regular checking with select school heads in their facilitation of regular LAC sessions.

The monitoring plan aims to know how the LAC sessions are being run. Specifically, it is aimed to see:

1. If the LAC sessions are being handled regularly
2. If the LAC Facilitation Guide is effective in guiding LAC facilitators
3. Challenges being faced by school heads/facilitators in facilitating LAC sessions

Monitoring will be done through school visits, interviews and witnessing LAC sessions. Five to eight schools will be regularly visited from Cebu Province Division. Four of these are handled by one School Head who may facilitate a cluster LAC session.

In this light, we hope to seek for your permission to conduct a monthly visit to the schools identified below in consultation with Dr. Flores and Dr. Rodemio, starting February to September, except for the summer months, April and May, wherein there will be no scheduled school visits for the monitoring of the LAC.

<i>School Name</i>	<i>District</i>
Sangat Elementary School	San Fernando District
Calero Elementary School	Liloan District
Bagalnga Elementary School	Compostela District
Consolacion Elementary School	Consolacion District
Giloctog Elementary School	Barili 2 District (Possible Cluster LAC session)
Kandugay Elementary School	
Paril Elementary School	
Hilasgasan Primary School	

Rest assured that the results of the monitoring will be kept in strictest confidence.

Please feel free to communicate with me or to our Cebu Team Leader and staff for any information or clarifications.

Sincerely,

**MARCIAL SALVATIERRA**

Chief of Party

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